**Wage subsidy – Consent letter/Email**

**August 2021**

[PLEASE NOTE. Restaurant Association members are strongly advised to seek guidance from the employment team on 0800 737 827 if you have any questions. *The Restaurant Association has taken all reasonable care to ensure that the information materials contained on our website and member resources are true and correct at the time of publication. The information provided is general information only and is not intended to constitute legal advice. Therefore, the Restaurant Association accepts no responsibility for any loss, errors or omissions which may arise pertaining to such reliance.*]

Dear [insert employee name]

As we are currently in alert level 4 lockdown [delete one option: we intend to apply, or, we have applied] for the wage subsidy.

We are required to provide the following information to receive the wage subsidy on your behalf:

* + name
  + date of birth
  + IRD number
  + employment type (whether you are working less than 20 hours, or 20 hours or more).

If you do not consent to this information being shared with the Ministry of Social Development (MSD) or have any queries or concerns then please let us know as soon as possible.

You can read the wage subsidy Declaration [here](https://workandincome.govt.nz/online-services/covid-19/declaration-wage-subsidy.html).

Yours sincerely

[name]

[position]

[company name] trading as [trading name]

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