

# Peterasp Kershaw

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ADDRESS: Orewa Auckland

## ABOUT ME

I am a passionate young man looking for an entry level front of house position in a café, restaurant or hotel to get my foot in the door in Kiwi hospitality. I have a bachelor's degree in hospitality and tourism management and have spent the last 2 and a half years gaining experience across various 3- and 5-star hotels in Singapore on a restricted visa where I could only work for any employer for 3 months at a time. I am seeking to further my food and beverage skills and knowledge so that in the future I could become a duty manager.

## STRENGTHS

- Teamwork
- Computer operating systems savvy
- Organisation
- Leadership
- Goal oriented
- Listening

## EDUCATION

### Hospo Start, Restaurant Association of New Zealand / July 2020

- Barista, FOH and Kitchen Skills
- LCQ - US4646 and US16705 – in progress
- NZQA Food Safety – US20666
- First Aid, St John Hospitality Course

### Edinburgh Napier University, Scotland / 2017 Studied in Singapore

- Bachelor of Arts Degree in Hospitality and Tourism Management

### Hotel and Tourism management Institute Switzerland (Singapore) / 2016

- Diploma in International Hotel and Tourism management

## INTERESTS

- Swimming
- Basketball
- Reading
- Travel
- Technology

## WORK EXPERIENCE

### Front Office/Reservation

Ramada Hotel Orewa/ July 2020 Voluntary Work Experience

- Filing and admin
- Check in/ Checkout procedures and invoices
- Reservations

### Grocer Assistant – casual

New world Orewa / April 2020 –present

- Replenishing stock
- Stock rotation
- Maintaining hygiene standards

### Guest Service Officer

Furama Riverfront Singapore / Nov 2019- March 2020

- Check ins and room assignments
- Organisation of special requirements for guests, e.g birthday cakes, chocolates, other amenities
- Upselling of room packages to club members and guests based on their needs.

### Guest Service – Front office

Hotel Grand Pacific, Singapore / Sep 2019– Nov 2019

- Front desk attendant, checking in and out of guests
- Financial handling- transferring charges across rooms, cash posting, travel agent credit card posting, city ledging.
- Handling of VIP and limo arrivals through to in room check ins

### Front Office Assistant

Intercontinental Singapore / July 2019 - September 2019

- Check ins and room assignments
- Assistant with general front office duties

## REFERENCES

**Brad Johns**  
Manager, New world Orewa

E: Brad.Johns@nw.co.nz  
Ph: 09 427 0117

**Martin Elliman**  
Training Co-Ordinator, Restaurant  
Association of New Zealand

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